

# MINUTES

Council met at 4:00 p.m for the first Regular Meeting of the month.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue and Richardson.

Mayor Peterson in the Chair.

## 1. Welcome

## 2. Call to Order

## 3. Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the March 3<sup>rd</sup>, 2021 Regular Meeting of Council be adopted.

.Carried

## 4. Disclosure of Pecuniary Interest

None.

## 5. Adoption of Minutes

### a. February 17, 2021 Minutes of Council

### RESOLUTION #2

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the Minutes of the February 17<sup>th</sup>, 2021 Meeting of Council be adopted, as printed and circulated.

.Carried

## 6. Business Arising from the Minutes

None.

## 7. Delegations / Presentations

**a. Denise Krug, Director of Finance: 2021 Budget Adjustments**

**RESOLUTION #3**

Moved by – Councillor Balzer  
Seconded by – Councillor Banbury

Be it hereby resolved that the 2021 Budget Adjustment Presentation be received.

.Carried

**8. Correspondence**

**a. General**

- i. Town of Tillsonburg Re: County Council Composition Letter
- ii. Township of Norwich Re: County Council Composition Letter

**RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it hereby resolved that the general correspondence be received as information.

.Carried

**b. Specific**

None.

**9. Public Meeting**

None.

**10. Staff Reports**

**a. John Scherer – Chief Building Official**

- i. CBO-21-02 – 2020 Annual Report

**RESOLUTION #5**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it resolved that Council accept the Building Department Annual Report for 2020, as required to be prepared under Section 7(4) of the Ontario Building Code, as information; and,

That Council directs staff to transfer \$15,769.50 to the Building Department Reserve fund as required in the Ontario Building Code.

.Carried

**b. Jim Harmer – Drainage Superintendent**

- i. DS-21-05 – February Monthly Report

**RESOLUTION #6**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report DS-21-01 be received as information.

.Carried

**c. Jim Borton – Director of Public Works**

- i. PW-21-03 – February Monthly Report

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report PW-21-03 be received as information.

.Carried

**d. Trevor Baer – Manager of Community Services**

- i. CS-21-03 – February Monthly Report

**RESOLUTION #8**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report CS-21-03 be received as information.

.Carried

**e. Sarah Matheson – Deputy Clerk**

- i. DC-21-01 – Records Retention By-law Amendment: Recorded Meetings

**RESOLUTION #9**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that Report DC-21-01 be received as information.

.Carried

**f. Denise Krug – Director of Finance**

ii. TR-21-03 – Council Grant & Subsidies Request Revised

**RESOLUTION #10**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Be it resolved that Report TR-21-03 be received as information; and,  
That Council direct staff to allocate Grant & Subsidy Funds.

.Carried

**11. Reports from Council Members**

Mayor Peterson stated that it was announced recently that Goff Hall in Woodstock would be a vaccination centre for the Southwestern Public Health region for individuals wishing to receive vaccination, beginning with those over the age of 80.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

**14. New Business**

None.

**15. Closed Session**

None.

**16. By-laws**

**RESOLUTION #11**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That the following By-law be now read a first and second time: 2235-2021, and 2236-2021.

.Carried

**RESOLUTION #12**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

That the following By-law be now given a third and final reading: 2235-2021, and 2236-2021.

.Carried

**17. Other Business**

Councillor Balzer asked the Community Services Manager regarding the public health regulations for the Splash Pad for summer 2021. Baer responded that the Splash Pad was open last summer in August under the Orange Zone and the plan is to do the same provided the Southwestern Public Health is in the Orange, Yellow or Green Zone.

Councillor Balzer further asked the Director of Protective Services on the Fire Department's return to regular tiered response. Richardson responded that those regulations are set through Public Health and Oxford EMS and regular tiered response will be resumed once allowed. Further, it was noted that Firefighters who wish to vaccinate are now being scheduled and vaccinated.

**18. Adjournment and Next Meeting**

**RESOLUTION #13**

Moved by – Councillor Demarest  
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 4:44 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, March 17<sup>th</sup>, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim