

## MINUTES

Council met at 4:00 p.m at the Princeton Centennial Hall.

Present: Mayor Peterson, Councillors Balzer, Banbury and Demarest.

Staff: Baer, Borton, Harmer, Matheson, Mordue, and Richardson.

Other: Dustin Robson, Planner, Oxford County.

Mayor Peterson in the Chair.

**1. Welcome**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it hereby resolved that the agenda for the December 16<sup>th</sup>, 2020 Meeting of Council be adopted.

.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

**RESOLUTION #2**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it hereby resolved that the minutes of the December 2<sup>nd</sup>, 2020 Meeting of Council be adopted, as printed and circulated.

.Carried

**6. Business Arising from the Minutes**

None.

**7. Delegations / Presentations**

- a. Denise Krug, Director of Finance: Outstanding Items 2021 Draft Capital Budget

Denise Krug, Director of Finance presented the outstanding items for the 2021 Draft Capital Budget.

**RESOLUTION #3**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

That the Presentation of the outstanding items for the 2021 Draft Capital Budget be received as information.

.Carried

**8. Correspondence**

**a. General**

- i. Oxford County Public Works, Re: Improving Ontario's Blue Box- Proposed Producer Responsibility Regulation, Environmental Registry of Ontario

**RESOLUTION #4**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

That the general correspondence be received.

.Carried

**b. Specific**

- i. Councillor Read, Re: Request to Extend Unpaid Leave of Absence

**RESOLUTION #5**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

That the request by Councillor Justin Read to extend his unpaid leave of absence to July 1, 2021 be granted.

.Carried

**9. Committee of Adjustment**

**a. Minutes**

- i. December 2<sup>nd</sup>, 2020 Meeting of the Committee of Adjustment

**b. Application**

- i. Application for Minor Variance A11-20, Lynn Perreault & Jonathon Harmer

**RESOLUTION #6**

Moved by – Councillor Balzer  
Seconded by – Councillor Demarest

Be it resolved that Council move into Committee of Adjustment at 4:10 pm

.Carried

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

Be it resolved that the Committee rise at 4:15 pm and that the Open Council meeting resumes.

.Carried

**10. Staff Reports**

**a. Rick Richardson – Director of Protective Services**

- i. FC-20-22 – Monthly Report

**RESOLUTION #8**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That Report FC-20-22 be received as information.

.Carried

- ii. FC-20-23 – Training Officer Year End Report

**RESOLUTION #9**

Moved by – Councillor Banbury  
Seconded by – Councillor Demarest

That Report FC-20-23 be received as information.

.Carried

**b. John Scherer – Chief Building Official**

- i. CBO-20-17 – Monthly Report

**RESOLUTION #10**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

That Report CBO-20-17 be received as information.

.Carried

**c. Jim Borton – Director of Public Works**

- i. PW-20-20 – ATV & ORV By-Law

**RESOLUTION #12**

Moved by - Councillor Banbury  
Seconded by – Councillor Demarest

That Report PW-20-20 be received for information;

And further that Council approves the revised ATV, ORV By-Law.

.Carried

**d. Rodger Mordue – Chief Administrative Officer / Clerk**

- i. CAO-20-19 – Plattsville Estate Letters of Credit

**RESOLUTION #11**

Moved by - Councillor Demarest  
Seconded by – Councillor Banbury

That Report CAO-20-19 be received as information; and,

That Council authorize the following Letter of Credit reduction on the recommendation of the Township's Consulting Engineer:

- Plattsville Estates Stage 4 from \$498,496.65 to \$341,751.65.

.Carried

**11. Reports from Council Members**

Councillor Banbury reported that Township Road 2 has had issues with dumping of household materials. Mayor Peterson noted this has been a problem recently on the

roads around Plattsville as well. The members noted that this material will be investigated and the person(s) responsible will be invoiced if possible. Mayor Peterson reported that the Helping Hands Foodbank in Blandford-Blenheim has assisted nine families this holiday season. Peterson commended the generosity of local individuals and companies in providing so many donations.

**12. Unfinished Business**

None.

**13. Motions and Notices of Motion**

None.

**14. New Business**

None.

**15. Closed Session**

None.

**16. By-laws**

**RESOLUTION #13**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That the following By-laws be now read a first and second time: 2217-2020, and 2218-2020.

.Carried

**RESOLUTION #14**

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

That the following By-laws be now given a third and final reading: 2217-2020, and 2218-2020.

.Carried

**17. Other Business**

Mayor Peterson provided closing remarks on the 2020 year for Blandford-Blenheim Council.

## 18. Adjournment and Next Meeting

### RESOLUTION #15

Moved by – Councillor Demarest  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 4:35 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday,  
January 13<sup>th</sup>, 2021 at 4:00 p.m.

.Carried

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Mark Peterson, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue CAO / Clerk  
Township of Blandford-Blenheim