

MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Councillors Banbury, Glendinning (4:03), Mordue and Peterson

Staff: Bell, Crandall, Richardson, Stevenson, Watson, Weatherhead and Wood

Others: Matt Blevins, Planner, Oxford County

Regrets: Mayor Wearn

Acting Mayor Mordue in the Chair.

Prayer

Call to Order

Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Peterson

Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the June 5, 2013 regular meeting of Council be approved, as printed and circulated.

.Carried

Disclosure of Pecuniary Interest

None.

Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Peterson

Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the May 15, 2013 open session Council meeting be adopted, as printed and circulated.

.Carried

RESOLUTION #3

Moved by – Councillor Peterson

Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the April 24, 2013 meeting of the Police Services Board be adopted, as printed and circulated.

.Carried

Business Arising from the Minutes

None.

Delegations / Presentations

Acting Mayor Mordue and members of Council presented certificates of recognition to the Plattsville Rage Novice Rep Roster, Plattsville Rage Pee Wee Rep Roster and the Plattsville Rage Atom Rep Roster.

Correspondence

RESOLUTION #4

Moved by – Councillor Peterson
Seconded by – Councillor Banbury

Be it hereby resolved that the correspondence, as read, be received as information and the noted actions approved.

.Carried

RESOLUTION #5

Moved by – Councillor Peterson
Seconded by – Councillor Banbury

Be it hereby resolved that the Council of the Township of Blandford-Blenheim requests the Province of Ontario work with municipalities to develop a long-term and sustainable solution that will protect municipalities from rising litigation and claims costs which divert funds from more critical, yet underfunded, municipal services.

.Carried

Staff Reports

SP 1-13-01 – Application for Site Plan Approval (Drumbo District Housing Corporation)

RESOLUTION #6

Moved by – Councillor Peterson
Seconded by – Councillor Banbury

Be it hereby resolved that the application for Site Plan Approval submitted by Drumbo & District Housing Corporation for lands described as Lot 12, Concession 6, Part 1, Reference Plan 41R-3683, in the Township of Blandford-Blenheim and municipally known as 43 Oxford Street East, for the purpose of expanding the parking area to include 12 additional parking spaces, be approved at such time as the following condition is fulfilled:

The Owner shall enter into a Site Plan Agreement with the Township and agree to satisfy all Township requirements, financial and otherwise.

.Carried

SP 1-13-02 – Application for Site Plan Approval (2155982 Ontario Inc.)

RESOLUTION #7

Moved by – Councillor Peterson
Seconded by – Councillor Banbury

Be it hereby resolved that the application for Site Plan Approval submitted by 2155982 Ontario Inc. for lands described as Lots 7 & 8, Registered Plan 199, and municipally known as 69 Oxford Street West for the purpose of facilitating redevelopment of the subject lands for a gas station with accessory retail convenience store and coffee shop, be approved at such time as the following condition is fulfilled:

The Owner shall enter into a Site Plan Agreement with the Township and agree to satisfy all Township requirements, financial and otherwise.

.Carried

TR-13-05 – Surplus Properties – Con 14 Pt S Pt Lot 3 Roll # 32-45-020-060-13700-0000 and Roll # 32-45-020-060-13800-000

RESOLUTION #8

Moved by – Councillor Peterson
Seconded by – Councillor Banbury

Be it hereby resolved that Report TR-13-05 be received as information;

And further that Council declare the properties known as Con 14 Pt S Pt Lot 3 (roll #32-45-020-060-13700 and roll #32-45-020-060-13800-000) surplus properties.

.Carried

TR-13-06 – Pre-Authorized Payment Plan

RESOLUTION #9

Moved by – Councillor Peterson
Seconded by – Councillor Banbury

Be it hereby resolved that Report TR-13-06 be received as information;

And further that the Township of Blandford-Blenheim continue to offer two Pre-Authorized Payment Plans to ratepayers:

- A ten (10) month plan where payments are withdrawn from the ratepayers bank account on the 15th of each month beginning in January, and
- A four (4) regular installment plan with amounts withdrawn directly from the ratepayers bank account on the installment due date.

.Carried

TR-13-07 – Appointment of Auditor 2013 to 2017

RESOLUTION #10

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report TR-13-07 be received as information;

And further that Scrimgeour & Company Chartered Accountant be appointed as Auditor for the Township of Blandford-Blenheim for 2013 to 2017 at an annual fee of \$18,500 plus applicable taxes.

.Carried

TR-13-08 – 2012 Performance Measures

RESOLUTION #11

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report TR-13-08 be received as information;

And further that the 2012 Performance Measures with comparatives from 2011 and 2010 be posted to the township website.

.Carried

CBO-07-13 – Monthly Report to Council

RESOLUTION #12

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report CBO-07-13 be received as information.

.Carried

PW-13-15 – Monthly Report to Council

RESOLUTION #13

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-13-15 be received as information.

.Carried

PW-13-16 – Monthly Report to Council

RESOLUTION #14

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-13-16 be received as information;

And further that Council accept the Joint Surface Treatment Tender with the County of Oxford submitted by Norjohn Contracting and Paving Ltd., Niagara Falls, ON.

.Carried

FC-13-08 – Monthly Report to Council

RESOLUTION #15

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report FC-13-08 be received as information.

.Carried

FC-13-07 – Fire Communications Service Agreement

RESOLUTION #16

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report FC-13-07 be received as information;

And that the Township of Blandford-Blenheim enter into a five year fire protection agreement with the City of Woodstock Police Service and the Municipalities of South-West Oxford, Zorra, East-Zorra Tavistock and Norwich for the supply of fire communications, and further that a By-law be enacted to authorize the fire communication agreement attached to this report.

.Carried

FC-13-09 – Plattsville Fire Station Proposed Design and Construction Schedule

RESOLUTION #17

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report FC-13-09 be received as information;

And further that Council approve the proposed design and construction schedule for a new fire station to be situated at the corner of Albert Street and Walter Street in Plattsville.

.Carried

CS-13-09 – Monthly Report to Council

RESOLUTION #18

Moved by – Councillor Glendinning
Seconded by – Councillor Banbury

Be it hereby resolved that Report CS-13-09 be received as information.

.Carried

CAO-13-20 – Award of Tender McQuinn Drain 2013

RESOLUTION #19

Moved by – Councillor Glendinning
Seconded by – Councillor Banbury

Be it hereby resolved that Report CAO-13-20 be received as information;

And further that the tender for the McQuinn Drain 2013 be awarded to Van Bree Drainage and Bulldozing Ltd. in the amount of \$25,900.00 plus applicable taxes.

.Carried

Unfinished Business

None.

New Business

None.

Motions and Notices of Motion

None.

Closed Session

RESOLUTION #20

Moved by – Councillor Glendinning
Seconded by – Councillor Banbury

Be it hereby resolved that Council does now move into closed session at 5:35 p.m. to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

.Carried

The minutes of this meeting can be found in the Closed Session meeting minutes of June 5, 2013.

The open session of Council resumed at 6:00 p.m.

By-laws

RESOLUTION #22

Moved by – Councillor Glendinning
Seconded by – Councillor Peterson

Be it hereby resolved that a first and second reading be given to the following By-laws:

By-law 1785-2013, being a by-law to authorize the execution of an Agreement between the Township of Blandford-Blenheim, The Township of South-West Oxford, The Township of Zorra, The Township of East-Zorra Tavistock, The Township of Norwich and the City of Woodstock Police Service for the supply of Fire Communications services;

By-law 1786-2013, being a by-law to authorize the use of optical scanning vote tabulators at municipal elections;

And by-law 1787-2013, being a by-law to confirm the proceedings of Council.

.Carried

RESOLUTION #23

Moved by – Councillor Glendinning
Seconded by – Councillor Peterson

Be it hereby resolved that a third and final reading be given to the following By-laws:

By-law 1785-2013, being a by-law to authorize the execution of an Agreement between the Township of Blandford-Blenheim, The Township of South-West Oxford, The Township of Zorra, The Township of East-Zorra Tavistock, The Township of Norwich and the City of Woodstock Police Service for the supply of Fire Communications services;

By-law 1786-2013, being a by-law to authorize the use of optical scanning vote tabulators at municipal elections;

And by-law 1787-2013, being a by-law to confirm the proceedings of Council.

.Carried

Other

None.

Adjournment and Next Meeting

RESOLUTION #24

Moved by – Councillor Glendinning
Seconded by – Councillor Peterson

Whereas business before Council has been completed at 6:02 p.m.;

Be it resolved that Council does now adjourn to meet again on Wednesday, June 19, 2013 at 4:00 p.m. in Council Chambers.

.Carried

Marion Wearn, Mayor
Township of Blandford-Blenheim

Fran Bell, CAO / Clerk
Township of Blandford-Blenheim