

## MINUTES

Council met at 4:00 p.m. for their second regular meeting of the month.

Present: Mayor Wearn, Councillors Banbury, Mordue and Peterson

Staff: Bell, Crandall, Richardson, Stevenson, Watson, Williamson and Wood

Regrets: Councillor Glendinning

Mayor Wearn in the Chair.

**1. Prayer**

**2. Call to Order**

**3. Approval of the Agenda**

**RESOLUTION #1**

Moved by – Councillor Peterson  
Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the December 18, 2013 regular meeting of Council be approved, as printed and circulated.

.Carried

**4. Disclosure of Pecuniary Interest**

None.

**5. Adoption of Minutes**

**RESOLUTION #2**

Moved by – Councillor Peterson  
Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the December 4, 2013 open session meeting of Council be adopted, as printed and circulated.

.Carried

**6. Business Arising from the Minutes**

None.

## **7. Delegations / Presentations**

Amanda and Adam Smith expressed concerns with regards to school crossing safety along Oxford Street East for Blenheim Public School in Drumbo. They presented Council with photographs and documentation.

Members of Council asked questions of Amanda and Adam Smith as well as Township Staff.

Council instructed Township Staff to bring all involved parties together in early 2014 to gather more information and come up with possible solutions to safety concerns.

## **8. Correspondence**

### **RESOLUTION #3**

Moved by – Councillor Peterson  
Seconded by – Councillor Banbury

Be it hereby resolved that the correspondence, as read, be received as information and the noted actions be approved.

.Carried

## **9. Staff Reports**

### **a. Gary Crandall – Director of Public Works**

#### **i. PW-13-38 – Approval to Proceed with Tandem Dump/Plow/Sander Truck Tender**

### **RESOLUTION #4**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that Council receive Report PW-13-38 as information;

And further that Council approve the tendering of a new Tandem dump/plow/sander truck for the 2014 budget year to be funded from equipment reserves.

.Carried

**ii. PW-13-39 – Crossing Guard for Oxford Road 29/Oxford Street East  
Petition**

**RESOLUTION #5**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that Council receive Report PW-13-39 as information;

And further that Council defer the request for an additional crossing guard on Oxford Road 29/Oxford Street East until additional information can be gathered to evaluate the warrants of a crossing guard;

And further that Council request the County of Oxford to lower the speed limit to 40 km/hr on Wilmot Street north adjacent to the school entrance and Oxford Street east adjacent to Mechanic Street to include a distance of 150 metres in either direction of both locations.

.Carried

**b. Ken Wood – Manager, Community Services**

**i. CS-13-23 – Staff Restructuring**

**RESOLUTION #6**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that Report CS-13-23 be received as information;

And further that staff restructuring for the Community Services Department be approved by Council, as outlined in this report to include a Facility Operations Lead Hand, two Part-Time Facility Attendants and Casual Facility Attendants;

And further that the Part-Time Facility Attendants will be limited to 1248 hours annually each, and the Casual Facility Attendants be limited to 720 hours annually, collectively;

And further that the expectation is for the Community Services Department to move to a 7 day a week year round (excluding statutory holidays) service model.

.Carried

**c. Fran Bell – CAO/Clerk**

**i. CAO-13-40 – Transfer to Reserves**

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that Report CAO-13-40 be received as information;

And further that \$120,455 be transferred from the 2013 Community Services – Arena budget to Arena Building Fund reserves.

.Carried

**10. Unfinished Business**

None.

.Carried

**11. New Business**

None.

**12. Motions and Notices of Motion**

None.

**13. By-laws**

**RESOLUTION #8**

Moved by – Councillor Mordue  
Seconded by – Councillor Banbury

Be it hereby resolved that a first and second reading be given to the following By-laws:

By-law 1817-2013, being a By-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges;

By-law 1818-2013, being a By-law to amend By-law Number 1014-94, as amended, being a By-law to appoint certain municipal officials;

And By-law 1819-2013, being a By-law to confirm the proceedings of Council.

**RESOLUTION #9**

Moved by – Councillor Mordue  
Seconded by – Councillor Banbury

Be it hereby resolved that a third and final reading be given to the following By-laws:

By-law 1817-2013, being a By-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges;

By-law 1818-2013, being a By-law to amend By-law Number 1014-94, as amended, being a By-law to appoint certain municipal officials;

And By-law 1819-2013, being a By-law to confirm the proceedings of Council.

.Carried

**14. Other**

None.

**15. Adjournment and Next Meeting**

**RESOLUTION #10**

Moved by – Councillor Mordue  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 4:40 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, January 8<sup>th</sup>, 2014 at 4:00 p.m. in Council Chambers.

.Carried

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Marion Wearn, Mayor  
Township of Blandford-Blenheim

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Fran Bell, CAO / Clerk  
Township of Blandford-Blenheim