

## MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Mayor Wearn, Councillors Banbury, Glendinning, Mordue and Peterson

Staff: Bell, Crandall, Richardson, Watson, Weatherhead, Wood and Lehmann

Mayor Wearn in the Chair.

### Prayer

### Call to Order

### Approval of the Agenda

### RESOLUTION #1

Moved by – Councillor Peterson

Seconded by – Councillor Banbury

Be it hereby resolved that the agenda for the March 7, 2012 regular meeting of Council be approved, as amended, with the following additions:

Item 7.a (vi) Second Letter of Concern Re: Truck Traffic on Oxford Street West – D. Ray Symons, 57 Oxford Street West;

Item 7.b (i) Request for use of Plattsville Pavillion – PREVA Cup Coordinator Councillor Jeff Glendinning; and

Item 8.a (iii) Report CAO-12-12 – Addendum to Arena Renovations Cost Report.

.Carried

### Disclosure of Pecuniary Interest

None declared.

### Minutes

### RESOLUTION #2

Moved by – Councillor Peterson

Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the February 15, 2012 open session Council meeting be adopted, as printed and circulated.

.Carried

### Business Arising from the Minutes

None.

### Correspondence – Information

Mayor Wearn reported that she has discussed Mr. Symons' concerns with him and that matters related to detour routes fall under the jurisdiction of the MTO. Mayor Wearn noted that she has invited Mr. Symons to attend at the next Police Services Board meeting to speak with the Detachment Commander and suggested that copies of Mr. Symons' correspondence be forwarded to the MTO. It was further reported that a police investigation has been undertaken with regard to the high speed chase that took place on February 26, 2012.

### Mr. Ray Symons – 57 Oxford Street West, Drumbo

Mr. Symons reiterated the concerns regarding safety, as expressed in his correspondence, and requested that the MTO be advised of same.

Mrs. Irene Skater – 3 Station Street, Drumbo

Mrs. Skater expressed concern with respect to cars and light trucks passing the heavy trucks on the right when traffic is rerouted from the 401.

**RESOLUTION #3**

Moved by – Councillor Peterson  
Seconded by – Councillor Banbury

Be it hereby resolved that the correspondence, as read, be received and the noted action be approved.

.Carried

**Correspondence – Specific**

Request for Use of Plattsville Pavillion

Councillor Glendinning reported that in an effort to more accurately reflect the nature of tournament and the disbursement of funds raised, the name of the event has been changed to the “PREVA Cup Community Hockey Tournament”.

CAO Bell reported that with changes to the *Liquor License Act*, a resolution of Council is required that declares the event as “municipally significant”.

Councillor Glendinning noted that the cooler located in the Plattsville Memorial Community Arena would once again be utilized to store beverages for the event and that the liquor license has been issued until 1:00 a.m.

**RESOLUTION #4**

Moved by – Councillor Peterson  
Seconded by – Councillor Banbury

Whereas Regulation 389/91 of the *Liquor License Act* was amended in 2011;

And whereas the regulations require that an applicant for a Special Occasion Permit for a Public Event request the municipality to designate the event as an event of municipal significance;

Be it hereby resolved that the Preva Cup Community Hockey Tournament be declared an event of municipal significance.

.Carried

**Staff Reports**

CAO-12-06 – Development Charge Fees and By-law

**RESOLUTION #5**

Moved by – Councillor Peterson  
Seconded by – Councillor Banbury

Be it hereby resolved that Schedule “B” dated April 1, 2012, as attached to the Development Charges By-law 1585-2009, be received as information.

.Carried

CAO-12-07 – Plattsville Memorial Community Arena

Discussion focused on base tender price, costs for renovations to the Plattsville Curling Club and the importance of an appropriately-scaled contingency fund.

In response to a question, Mr. Laurier Proulx, Project Manager, noted that for “new construction” projects, the contingency is often calculated on a range of 3% to 4% of the total construction costs and with “addition to existing construction” projects, a contingency of 10% of the total construction costs is most reasonable.

**RESOLUTION #6**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that Report CAO-12-07 be received as information.

.Carried

**CAO-12-12 – Addendum to Arena Renovations Cost Report**

CAO Bell reported that given the timing of receipt of information from Ball Construction, staff has not had an opportunity to thoroughly review the quotes and options, nor to make a recommendation with respect to same. CAO Bell noted that Ball Construction has provided a schedule with a September 9, 2012 completion date, noting that the schedule is very tight.

In response to a question, Mr. Proulx discussed occupancy and it was noted that if there are outstanding construction items to be completed following September 9, 2012 (such as painting of trim, installation of interior signage, etc.) that it may be possible to obtain occupancy before those items are completed.

**RESOLUTION #7**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that Report CAO-12-12 be received as information.

.Carried

**PW-12-06 – Monthly Report to Council**

In response to a question, the Director of Public Works requested that if members of Council receive concerns or complaints with regard to sidewalk and / or yard damage, to please direct residents to contact him at the Administration Office.

**RESOLUTION #8**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that Report PW-12-06 be received as information.

.Carried

**PW-12-07 – 2012 “A” Gravel Tender Results**

**RESOLUTION #9**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that the tender received from Oxford Sand and Gravel of Woodstock, for the supply, crushing and placement of approximately 23,000 tonnes of “A” gravel on Township Roads, at \$7.32 / tonne for a total cost of \$190,246.80, including HST, be accepted.

.Carried

**FC-12-02 – Monthly Report to Council**

**RESOLUTION #10**

Moved by – Councillor Banbury  
Seconded by – Councillor Peterson

Be it hereby resolved that Report FC-12-02 be received as information.

.Carried

**RESOLUTION #11**

**CBO-12-03 – Monthly Report to Council**

Moved by – Councillor Glendinning  
Seconded by – Councillor Mordue

That Report CBO-12-03 be received as information.

.Carried

CBO-12-04 – Petition for Extension to Existing Branch of the Wilson Drain

**RESOLUTION #12**

Moved by – Councillor Glendinning  
Seconded by – Councillor Mordue

Be it hereby resolved that the petition received from Mr. Jeff Murray, owner of 2133179 Ontario Inc., be accepted and that the petitioners and Grand River Conservation Authority be notified pursuant to Section 5(1)(b) of the *Drainage Act*;

And further that the Engineer be directed to combine the work required for the petition received from Mr. Jeff Murray, owner 2133179 Ontario Inc., with the work required on the Wilson Drain and Roth No. 1 Drain, as the areas requiring drainage are adjoining.

.Carried

CBO-12-05 – Revision to Existing Assessment Schedule(s)

**RESOLUTION #13**

Moved by – Councillor Glendinning  
Seconded by – Councillor Mordue

Be it hereby resolved that the proposed revised drain reapportionments pursuant to Section 65(6) of the *Drainage Act* 1990, for the Battler Drain 1980 – By-law 346-80 – Main Drain & Branch “A”, the Scott Creek Drainage Works – Roberts Drain – By-law 221078 and the Scott Creek Drainage Works – Laister Drain – By-law 221-78 be accepted.

.Carried

CBO-12-06 – Updating Existing Municipal Drain Assessment Schedules

**RESOLUTION #14**

Moved by – Councillor Glendinning  
Seconded by – Councillor Mordue

Be it hereby resolved that the Drainage Superintendent be authorized to obtain Tribunal approval to have new assessment schedules prepared for the existing municipal drains affected by the lands and roads annexed by the City of Woodstock.

.Carried

CS-12-03 – Princeton Hall Renovation Update

The Manager of Community Services reported that he meets with the architect and the contractors on a bi-weekly basis to ensure that the project remains on schedule and to efficiently review and address any issues that may arise.

**RESOLUTION #15**

Moved by – Councillor Glendinning  
Seconded by – Councillor Mordue

Be it hereby resolved that Report CS-12-03 be received as information.

.Carried

CS-12-04 – Program Opportunities

Discussion was held with respect to the need for guidelines to be in place in order to efficiently and effectively address requests for rentals, particularly for programming. It was noted that the Parks and Recreation Master Plan Review would be an ideal time for Committee members to review and discuss recreational programming in the Township.

**RESOLUTION #16**

Moved by – Councillor Mordue  
Seconded by – Councillor Glendinning

Be it hereby resolved that Report CS-12-04 be received as information;

And that the Community Services Manager be directed to proceed with investigating and developing program opportunities utilizing both Township property and area partners;

And that each program be based on a cost recovery basis or revenue generation basis;

And further that this be done on a trial basis.

.Carried

**CS-12-05 – Monthly Report to Council**

The Manager of Community Services reviewed the seating construction and configuration at the Plattsville Memorial Community Arena.

In response to a question, the Director of Protective Services reported that the Health & Safety team will be conducting inspections outside of the Administration Office.

**RESOLUTION #17**

Moved by – Councillor Mordue

Seconded by – Councillor Glendinning

That Report CS-12-05 be received as information.

.Carried

**CS-12-06 – Parks & Recreation Master Plan Update**

**RESOLUTION #18**

Moved by – Councillor Mordue

Seconded by – Councillor Glendinning

Be it hereby resolved that Report CS-12-06 be received as information;

And further that the following residents, confirming confirmation of acceptance by the residents, be appointed to the Parks and Recreation Master Plan Committee:

Mr. Martin Caldwell

Mr. Richard Kohman

Mr. Andrew Mills

Mr. Nick Ovington

Mr. Dan Riddell

Ms. Elizabeth Schuster

Ms. Deb Macdonald

Mr. Trevor Baer (Staff)

And further that the Community Services Manager continue to recruit members to fulfill the eight positions.

.Carried

**Unfinished Business**

None.

**New Business**

None.

**Motions and Notices of Motion**

None.

**By-Laws**

None.

**Other**

**Bonnie Brae Healthcare Centre**

In response to a question from Councillor Peterson, Mayor Wearn reported that the Township has yet to receive correspondence with respect to the future of the Bonnie Brae Healthcare Centre. It was reported that Minister Matthews has stated that, to date, the licenses have not left Oxford County and that if someone is interested in applying for those licenses, an application for same should be submitted immediately.

**Drumbo Opportunity Centre**

It was reported that the Drumbo Opportunity Centre was successful in obtaining funding from the United Way and that the Township's support was an integral part of the success of the DOC's funding application.

**Invitation from Wilmot Township Mayor Les Armstrong**

Councillor Banbury reported that Mayor Armstrong has extended an invitation to all members of Township Council to tour the Administration Office and Arena, should they be interested.

**Adjournment**

**RESOLUTION #19**

Moved by – Councillor Mordue  
Seconded by – Councillor Glendinning

Whereas business before Council has been completed at 5:59 p.m.;

Be it resolved that Council does now adjourn to meet again on Wednesday, March 21, 2012 at 4:00 p.m. in Council Chambers.

.Carried

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Marion Wearn, Mayor  
Township of Blandford-Blenheim

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Fran Bell, CAO / Clerk  
Township of Blandford-Blenheim