

MINUTES

Council met at 4:00 p.m. for their second regular meeting of the month.

Present: Mayor Wearn, Councillors Banbury, Glendinning, Mordue and Peterson

Staff: Bell, Crandall, Richardson, Weatherhead, and Lehmann

Others: Stephen Couture, Planner, County of Oxford

Mayor Wearn in the Chair.

Prayer

Call to Order

Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Peterson

Seconded by – Councillor Banbury

Be it resolved that the agenda for the January 18, 2012 regular meeting of Council be approved, as printed and circulated.

.Carried

Disclosure of Pecuniary Interest

None declared.

Minutes

RESOLUTION #2

Moved by – Councillor Peterson

Seconded by – Councillor Banbury

Be it hereby resolved that the minutes of the January 4, 2012 open session Council meeting be adopted, as printed and circulated.

.Carried

Public Hearings Pursuant to the *Planning Act*

Application for Zone Change ZN 1-11-04 – Terri & Alan Ritchie – 895160 Oxford Road 3

Stephen Couture, Planner for the County of Oxford, reviewed the application and the history of the garden suite currently located on the subject lands.

RESOLUTION #3

Moved by – Councillor Peterson

Seconded by – Councillor Banbury

Be it hereby resolved that the zone change application received from Alan and Terri Ritchie for lands consisting of Part Lot 12, Concession 2 (Blenheim) and municipally known as 895160 Oxford Road 3, in the Township of Blandford-Blenheim, to rezone the subject lands from Special General Agricultural Zone (A2-G1) to a modified Special General Agricultural Zone (A2-G1) to extend the time period for a Garden Suite use, to be occupied by the retired parent of the farm operator, for a three year period of occupancy, ending January 18, 2015, be approved.

.Carried

Correspondence - Information

RESOLUTION #4

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that the correspondence, as read, be received and the noted action be approved.

.Carried

Correspondence – Specific

RESOLUTION #5

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that the resolution passed on December 21, 2011, with regard to the petition received from W & V Morrison and D & E Hood, for repairs to the Wilson Drain, be amended to read as follows:

“Be it hereby resolved that the petition received from W & V Morrison and D & E Hood be accepted and the petitioners and the Grand River Conservation Authority be notified pursuant to Section 5(1)(b) of the *Drainage Act*;

And further that R.J. Burnside & Associates Limited are hereby instructed to include the work with the report currently underway for improvements to the Wilson Drain and Roth No. 1 Drain pursuant to Section 8(4) of the *Drainage Act* as the areas requiring drainage are adjoining.”

.Carried

Staff Reports

CAO-12-02 – Time-in-Lieu and Overtime Policy

RESOLUTION #6

Moved by – Councillor Banbury
Seconded by – Councillor Peterson

Be it hereby resolved that Report CAO-12-02 be received as information;

And further that the policy regarding Time-In-Lieu and Overtime, dated January 18, 2012 be approved;

And further that the Human Resources Policy be amended accordingly.

.Carried

CAO-12-01 – Fencing of Livestock

RESOLUTION #7

Moved by – Councillor Glendinning
Seconded by – Councillor Mordue

Be it hereby resolved that Report CAO-12-01 be received as information;

And further that the procedure regarding the enforcement of the Fencing of Livestock By-law be approved;

And further that the Fencing of Livestock By-law be enacted;

And further that By-law 1238-98 to prescribe the duties of the Chief By-law Enforcement Officer be repealed and that By-law 1711-2012 be enacted.

.Carried

Verbal Report – CAO's Update

CAO Bell provided Council with an update regarding several matters:

Princeton Centennial Hall

The tender closes Tuesday, January 24, 2012 at 4:00 p.m. There has been considerable interest from contractors and a number of tender packages have been picked up. CAO Bell will provide a report to Council on February 1, 2012 with regard to the tender results.

Plattsville Memorial Arena Renovations

Staff is working closely with the contractor to finalize the design. A number of the sub-contractors that bid on the project in November of 2011 have agreed to hold their pricing. CAO Bell anticipates that a report to Council will be prepared for the February 1, 2012 meeting, subject to scheduling.

Agenda Format Change

For ease of reference, the Deputy Clerk has requested that staff report recommendations be included on the front page of the agenda packages. Council advised that they would be willing to adopt the format change, on a trial basis.

Protective Services – Fire

As requested by CAO Bell, the Director of Protective Services provided an update with regard to several matters.

Drumbo Pumper

On December 29, 2011 the Drumbo Pumper was rear ended on Highway 401 at the Oxford Road 22 emergency exit, in the westbound lane. The pumper has been shipped to Asphodel Fire Trucks Ltd. in Norwood to be repaired. The box will be replaced and the frame will be corrected. Estimated cost for repairs is \$200,000 and will take approximately 10 weeks to complete.

Single Family Dwelling Fire – 907384 Township Road 12

On January 2 through 5, 2012, Township firefighters attended at a single family dwelling fire at 907384 Township Road 12. During the extinguishment of the fire, human remains were discovered. Ontario Fire Marshall and Ontario Provincial Police are continuing to investigate the cause of the fire.

Drumbo Tanker

On February 13, 2012, at approximately 4 a.m., the rear end of the Drumbo Tanker was damaged on Highway 401, in the eastbound lane, just east of Oxford Road 29. The Tanker has been shipped to C-Max in St. Jacobs for repair. The box will be replaced and the frame will be corrected. The estimated cost for repairs is \$100,000 and will take approximately 12 weeks to complete.

The Tillsonburg Fire Department has offered the use of their 1990 Pumper Tanker to assist through the repair periods. It is anticipated that the vehicle will be in service by the end of the week.

The Director reported that he will be meeting with Oxford County OPP Detachment Commander Tim Clark to discuss the establishment of "safe work areas" on Highways 401 and 403, when the assistance of the Township Fire Department is required.

The Director further reported that Mr. John Parrish of the Public Services Health and Safety Association will be providing training to the Township's firefighters with regard to working safely on 400 series highways. He noted that through the training course, any additional safety equipment identified as being required (cones, safety vests, signage, etc.) will be purchased. A new safety policy will be developed and will be adhered to by the entire Township of Blandford-Blenheim Volunteer Fire Department.

TR-12-01 – Tax Due Dates

RESOLUTION #8

Moved by – Councillor Glendinning
Seconded by – Councillor Mordue

Be it hereby resolved that Report TR-12-01 be received as information;

And further that the tax rate By-laws specify the last business day of February, May, August and October as the date property taxes are due and payable to the Township.

.Carried

DC-12-01 – Issuance of Marriage Licences

RESOLUTION #9

Moved by – Councillor Glendinning
Seconded by – Councillor Mordue

Be it hereby resolved that Report DC-12-01 be received as information;

And further that By-law 1698-2011 be repealed;

And further that draft By-law 1710-2012, being a By-law to appoint the CAO / Clerk as an Issuer of Marriage Licences for the Township of Blandford-Blenheim, be enacted.

.Carried

PW-12-03 – Fuel Purchasing

Following discussion regarding the LAS Fuel Purchasing Program, Council directed that Staff further investigate alternative options with the present supplier and report back at a later date.

Unfinished Business

None.

New Business

In response to concerns expressed by Councillor Peterson, with respect to cars parking on the south side of Oxford Street West, the Director of Public Works noted that he would speak with Oxford County staff with respect to same.

Motions and Notices of Motion

None.

By-Laws

RESOLUTION #10

Moved by – Councillor Mordue
Seconded by – Councillor Glendinning

Be it hereby resolved that two readings be given to the following By-laws:

1707-2012, being a By-law to amend Zoning By-law Number 1360-2002

1709-2012, being a By-law to establish an Interim Tax Levy for the year 2012

1710-2012, being a By-law to appoint the CAO / Clerk as a person authorized to issue Marriage Licences

1711-2012, being a By-law to prescribe the duties of the Chief By-law Enforcement Officer

1712-2012, being a By-law to require the fencing of Livestock.

.Carried

RESOLUTION #11

Moved by – Councillor Mordue
Seconded by – Councillor Glendinning

Be it resolved that a third reading be given to the following By-laws:

1707-2012, being a By-law to amend Zoning By-law Number 1360-2002

1709-2012, being a By-law to establish an Interim Tax Levy for the year 2012

1710-2012, being a By-law to appoint the CAO / Clerk as a person authorized to issue Marriage Licences

1711-2012, being a By-law to prescribe the duties of the Chief By-law Enforcement Officer

1712-2012, being a By-law to require the fencing of Livestock.

.Carried

Adjournment

RESOLUTION #12

Moved by – Councillor Mordue
Seconded by – Councillor Glendinning

Whereas business before Council has been completed at 4:44 p.m.;

Be it resolved that Council does now adjourn to meet again on Wednesday, February 1, 2012 at 4:00 p.m. in Council Chambers.

.Carried

Marion Wearn, Mayor
Township of Blandford-Blenheim

Fran Bell, CAO / Clerk
Township of Blandford-Blenheim