

TOWNSHIP OF BLANDFORD-BLENHEIM

COUNCIL MEETING AGENDA

Wednesday, November 21, 2012
Township Council Chambers
47 Wilmot Street South, Drumbo
4:00 p.m.

1. **Prayer**
2. **Call to Order**
3. **Approval of the Agenda**
4. **Disclosure of Pecuniary Interest**
5. **Adoption of Minutes**
 - a. November 7th, 2012 open session of Council
6. **Business Arising from the Minutes**
7. **Delegations / Presentations**
 - a. Paul Davidson – Waterloo-Oxford Rural Hockey League Re: Cheque Presentation
 - b. Gail Ashbey and Laura Taylor – Drumbo & District Heritage Society Re: Grant Request
8. **Public Meetings Regarding Drainage Reports**

(Drainage reports enclosed)

 - a. Final Engineering Report re: Plattsville Estates Phase 1 Drain
 - b. Final Engineering Report re: Plattsville Estates Phase 2 Drain
9. **Consideration of Drainage Reports**
 - a. Plattsville Estates Phase 1
 - b. Plattsville Estates Phase 2
10. **Committee of Adjustment**
 - a. Minutes
 - i. October 17th, 2012 meeting of the Committee of Adjustment
 - b. Applications
 - i. Minor Variance Application A-9/12 – Silvia and Petru Gheju, Owners – Part S Part Lot 13, Concession 13 (Blenheim) – 896731 Washington Road

Letter from residents Allen and Annie Legge of 896749 Washington Road. (attached)

Recommendation:

That the application be approved, as the variance requested to reduce the minimum distance separation 1 requirement from 286 m (938 ft) to 179.47 m (588.81 ft) from the livestock operation to the immediate north to allow for the construction of a dwelling with a building footprint of approximately 433.3 sq m (4,664 sq ft) located within the farm building cluster is deemed to be:

- Minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002
 - Desirable for the appropriate development or use of the land, building or structure
 - In keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002
 - In keeping with the general intent and purpose of the Official Plan of the County of Oxford
- ii. Minor Variance Application A-13/12 – Apple Home Builders, Owner – Lot 19 Registered Plan 41M-268 (Plattsville) – 75 Applewood Street

Recommendation:

That the application be approved, as the variance requested to increase the maximum lot coverage of a proposed single detached dwelling from 30% to 32.5% to accommodate the construction of a 2-storey single detached dwelling with an attached garage and covered deck is deemed to be:

- Minor variances from the provisions of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002
- Desirable for the appropriate development or use of the land, building or structure
- In keeping with the general intent and purpose of the Township of Blandford-Blenheim Zoning By-Law No. 1360-2002
- In keeping with the general intent and purpose of the Official Plan of the County of Oxford

11. Public Hearing under the Planning Act

- a. Application for Zone Change ZN-1-12-05 – Ted and Lee Mitchell (Owners), Part Lots 3 & 4, Concession 7 (Blandford), Municipally known as 806185 Oxford Road 29

Recommendation:

That the zone change application of Ted and Lee Mitchell, whereby lands consisting of Part Lots 3 & 4, Concession 7 (Blandford), are requested to be re-zoned from “General Agricultural Zone (A2)” to “Special Mobile Home Park Zone (RMH – 1)” in order to allow improvements to the private sanitary system for the Maple Lake Park residential community, and to implement the conditions associated with the October

4, 2012 decision of the Oxford County Land Division Committee in regard to an application for consent File # B 12-44-1, to establish the MDS I requirement, and finally, to introduce a provision for accessory structures on mobile home lots, be approved.

12. **Correspondence**

Please Note: Correspondence intended for Committee and/or Council is generally received as public information, subject to the Municipal Freedom of Information and Protection of Privacy Act. Any person submitting correspondence shall advise the Clerk of any confidential items and the general nature of the confidentiality.

a. **Information**

- i. Waterloo Region International Plowing Match & Rural Expo Re: Letter of Thanks

13. **Staff Reports**

a. **Mary Ellen Weatherhead – Director of Finance**

- i. **TR-12-15 – Fees & Charges**

Recommendation:

That Report TR-12-15 be received as information;

And further that Council authorize the Director of Finances to prepare a fees and charges by-law for the December 7th, 2012 Council meeting based upon Township fees and charges as out-lined on the attached schedules.

b. **Fran Bell – CAO / Clerk**

- i. **CAO-12-48 – 2013 Salaries and Benefits**

Recommendation:

That Report CAO-12-47 be received as information;

And further that the remuneration for Council members, Township employees, Fence- Viewers and Livestock Valuers, and Property Standards Committee members be increased by 2% effective January 1, 2013;

And that the remuneration for Fire Department employees be increased by 2% effective December 1, 2012;

And further that the clothing allowance for safety boots remain at \$150 for 2013;

And further that the CAO/Clerk be directed to bring forward a by-law to reflect these changes.

- ii. CAO-12-50 – St. Francis Catholic School

Recommendation:

That Report CAO-12-50 be received as information.

14. **Unfinished Business**

15. **New Business**

16. **Motions and Notices of Motion**

17. **Closed Session**

- a. Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employee

Report to be distributed at Council meeting.

18. **By-laws**

- a. 1747-2012

Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford.
(Plattsville Estates Phase 1 Drain - first and second reading)

- b. 1748-2012

Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford.
(Plattsville Estates Phase 2 Drain – first and second reading)

- c. 1750-2012

Being a By-law to amend By-law Number 1360-2002, as amended.
(ZN 1-12-05 – Mitchell)

- d. 1751-2012

Being a By-law to confirm the proceedings of Council.

19. **Other**

20. **Adjournment and Next Meeting**

Wednesday, December 5, 2012 at 4:00 p.m. in Council Chambers.