

TOWNSHIP OF BLANDFORD-BLENHEIM
COUNCIL MEETING AGENDA

Wednesday, August 1, 2012
Township Council Chambers
47 Wilmot Street South, Drumbo
4:00 p.m.

1. **Prayer**
2. **Call to Order**
3. **Approval of the Agenda**
4. **Disclosure of Pecuniary Interest**
5. **Adoption of Minutes**
 - a. July 4, 2012 open session meeting of Council
 - b. July 4, 2012 closed session meeting of Council
6. **Business Arising from the Minutes**
7. **Delegations / Presentations**
 - a. Scott Garton – V.P. of CRU Solutions Re: Conversion of street lights to LED lights (PowerPoint presentation attached)
 - b. Harold Gable Re: 6th Concession
8. **Public Meetings Regarding Drainage Reports**
 - a. Final Engineering Report Re: Wilson Drain Improvements, 2012 (Report attached)
9. **Consideration of Drainage Reports**
 - a. Wilson Drain
 - i. CAO-12-33 – Wilson Drain Improvements, 2012

Recommendation:

That Report CAO-12-33 be received as information;

And further that Council give consideration to By-Law No. 1730-2012 for first and second reading;

And further that the Court of Revision be set for Wednesday, September 5th, 2012 at 4:00 p.m.;

And further that the Engineer be directed to call tenders for the Wilson Drain Improvement, 2012 with tenders to close on Friday August 31st, 2012 at noon.

10. Committee of Adjustment

a. Minutes

- i. June 20, 2012 meeting of the Committee of Adjustment

b. Applications

- i. Minor Variance Application A-7/12 – Edward Becker – Applicant – 16 Oxford Street East, Drumbo

Recommendation:

That Minor Variance Application A-7/12 received from Edward Becker, for property located at 16 Oxford Street East, wherein the Applicant is requesting relief from Section 11.2 - Zone Provisions, and Section 11.5.3 – Special Provisions to allow for the construction of a one-storey, single-detached dwelling with attached garage be approved, subject to conditions contained in Report 2012-188.

- ii. Minor Variance Application A-8/12 – James Hoffer – Applicant – 786472 Township Road 6, RR #2 Innerkip

Recommendation:

That Minor Variance Application A-8/12 received from James Hoffer, for property located at 786472 Township Road 6, wherein the Applicant is requesting relief from Section 7.2.1 – Minimum Distance Separation Requirements for Livestock Barns and Structures, and Section 7.2.2 – Minimum Distance Separation Requirements for Manure Storage Structures to allow for the construction of a one-storey addition to a livestock barn be approved.

11. Public Hearing under the *Planning Act*

- a. Application for Zone Change ZN-1-12-01 – Albert and Laurie Dwyer, Part Lot 5, Concession 2 (Blandford), - South Side of Township Road 3 between Blandford Road and Oxford Road 22

Recommendation:

That the zone change application of Albert and Laurie Dwyer, whereby lands consisting of Part of Lot 5, Concession 2 (Blandford), comprising part of P.I.N. 00265-0049, is requested to be re-zoned from “General Agricultural Zone (A2)” to “Special Rural Residential Zone (RR – 16)” to recognize the non-farm rural residential lot created by the Decision of Land Division Committee on File No. B12-02-1 (dated May 3, 2012), be approved.

12. Correspondence

Please Note: Correspondence intended for Committee and/or Council is generally received as public information, subject to the Municipal Freedom of Information and Protection of Privacy Act. Any person submitting correspondence shall advise the Clerk of any confidential items and the general nature of the confidentiality.

- a. Specific
 - i. Drumbo Lions Club Re: Lions Harvest Carnival

13. Staff Reports

- a. Laurier Proulx – Project Manager and Construction Consultant – Plattsville Arena
 - i. 2012 Arena Progress Report #4

Recommendation:

That Report 2012 Arena Progress Report #4 be received as information.

- b. Mary Ellen Weatherhead – Director of Finance
 - i. TR-12-07 – 2013 Budget Time-Line

Recommendation:

That Report TR-12-07 be received as information;

And further that Council adopt the budget time-line for the 2013 Operating and Capital Budgets.

- ii. TR-12-08 – Property Tax Credit Control and Debt Collection Policy

Recommendation:

That Report TR-12-08 be received as information;

And further that Council approve the Property Tax Credit Control and Debt Collection Policy.

- c. Gary Crandall – Director Public Works
 - i. PW-12-24 - Monthly Report to Council

Recommendation:

That Report PW-12-24 be received as information.

- ii. PW-12-25 – Road Closing By-Law / Request to Close Street for Harvest Festival

Recommendation:

That Report PW-12-25 be received as information;

And that Council authorize the Director of Public Works to close Centre Street in Drumbo temporarily August 18th to August 19th inclusive during the Harvest Carnival Event;

And further that Council give consideration to the revised by-law 1731-2012 to delegate the authority to the Director of Public Works to temporarily close a highway.

d. Rick Richardson – Director of Protective Services

i. FC-12-08 – Monthly Report to Council

Recommendation:

That Report FC-12-08 be received as information.

e. Jim Watson – CBO / Drainage Superintendent

i. CBO-12-08 – Monthly Report to Council

Recommendation:

That Report CBO-12-08 be received as information.

ii. CBO-12-09 – New Building By-Law

Recommendation:

That Report CBO-12-09 be received as information:

And further that By-law 1729-2012 be brought forward for Council's consideration.

f. Ken Wood – Community Services Manager

i. CS-12-17 – Arena Concession Services

Recommendation:

That Report CS-12-17 be received as information;

And further that Council approve the creation of a vending machine alcove in the new lobby of the arena in the location presently designed for a future canteen;

And further that Council approve the discontinuation of canteen services at the Plattsville Memorial Community Arena in favour of vending machines.

ii. CS-12-18 – Monthly Report to Council

Recommendation:

That Report CS-12-18 be received as information.

g. Fran Bell – CAO / Clerk

i. CAO-12-28 – LED Streetlights

Recommendation:

That Report CAO-12-28 be received as information;

And further that Council approve the LED streetlight conversion program as presented by CRU Solutions at a cost of \$278,264 net of taxes to be funded by Federal Gas Tax and Streetlight Reserves.

ii. CAO-12-29 – Community Infrastructure Investment Fund

Recommendation:

That Report CAO-12-29 be received as information;

And further that Council support the application for funding for the reconstruction and re-alignment of Hofstetter Road from the Community Infrastructure Investment Fund;

And further that Council support the application for funding for the replacement of the arena dasher boards and glass from the Community Infrastructure Investment Fund;

And further that Council support the application for funding for the replacement of the poles and lights at the North Ball Diamond in Drumbo from the Community Infrastructure Investment Fund;

And further that Council support the application for funding for the reconstruction of about two kilometers of Hubbard Road from the Community Infrastructure Investment Fund;

And further that Council support the application for funding for the replacement of the HVAC system at the Princeton Centennial Hall from the Community Infrastructure Fund.

iii. CAO-12-30 – Cemetery BY-Law – Funeral, Burial and Cremation Services Act, 2002

Recommendation:

That Report CAO-12-30 be received as information;

And further that By-law 1727-2012 to govern the operation of municipal cemeteries be brought forward for Council's consideration.

iv. CAO-12-31 – Application for Liquor License: Cow Ridge Café

Recommendation:

That Report CAO-12-31 be received as information;

And further that the Council of the Township of Blandford-Blenheim has no objections to the use of this facility as a licensed premise.

v. CAO-12-32 – Variance Report

Recommendation:

That Report CAO-12-32 be received as information.

14. Unfinished Business

15. New Business

16. Motions and Notices of Motion

17. By-laws

a. 1728-2012

Being a By-law to amend Zoning By-Law Number 1360-2002, as amended.

b. 1729-2012

Being a By-law respecting Construction, Demolition, Change of Use, Conditional Permits and Inspections.

c. 1730-2012

Being a By-law to provide for drainage works in the Township of Blandford-Blenheim in the Restructured County of Oxford. (Wilson Drain) (First and seconding reading only).

d. 1731-2012

Being a By-law to delegate the authority to temporarily close a highway.

e. 1732-2012

Being a By-law to confirm the proceedings of Council.

18. Closed Session

- a. Litigation or potential litigation, including matters before administrative tribunals, affecting municipality or local board.

19. Other

20. Adjournment and Next Meeting

Wednesday, September 5, 2012 at 4:00 p.m. in Council Chambers.