

MINUTES

Council met at 4:00 p.m. for their first regular meeting of the month.

Present: Deputy Mayor Banbury, Councillors Balzer, Cowan and Peterson.

Staff: Crandall, Harmer, Krug, Matheson, Mordue, Richardson and Wood.

Others: Rebecca Smith, Planner, Oxford County.

Deputy Mayor Banbury in the Chair.

1. Welcome

2. Call to Order

3. Approval of the Agenda

RESOLUTION #1

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the September 7, 2016 Regular Meeting of Council, be approved, as printed and circulated.

.Carried

4. Disclosure of Pecuniary Interest

None declared.

5. Adoption of Minutes

RESOLUTION #2

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the August 3, 2016 Regular Meeting of Council be adopted, as printed and circulated.

.Carried

RESOLUTION #3

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the August 3, 2016 Closed Session of Council be adopted, as printed and circulated.

.Carried

6. Business Arising from the Minutes

None.

7. Delegations / Presentations

None.

8. Correspondence

a. General

- i. Ontario Provincial Police, Oxford Detachment, Re: 2015 Progress Report of 2014-2016 Action Plan
- ii. Jackie Howling & Family, Re: Lowering of Flag to Half-Mast in Respect of the late Kenn Howling
- iii. Mayor Trevor Birtch, City of Woodstock, Re: Boundary Adjustment Agreement Payment
- iv. Brenda J. Tabor, County of Oxford, Re: Traffic Calming Measure on Albert St. in Plattsville
- v. Oliver Jerschow, Ministry of Municipal Affairs, Municipal Finance Policy Branch, Re: 2016 Annual Repayment Limit

RESOLUTION #4

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that the general correspondence items be received as information.

.Carried

b. Specific

- i. Christene Scrimgeour, Chartered Accountant, Re: Audit of Township of Blandford-Blenheim Financial Statements for 2015

RESOLUTION #5

Moved by – Councillor Peterson

Seconded by – Councillor Balzer

That the Council of the Township of Blandford-Blenheim accepts the correspondence from Christene Scrimgeour as information.

.Carried

- ii. Brian Fitzgerald, Resident, Re: Speed and Noise from Vehicles travelling Wilmot Street in Drumbo

RESOLUTION #6

Moved by – Councillor Peterson

Seconded by – Councillor Balzer

That the correspondence from Brian Fitzgerald outlining concerns with traffic speed on Wilmot Street South in Drumbo be forwarded to the County of Oxford Public Works Department for their consideration; and,

That a copy of this correspondence also be forwarded to the Township's Police Service Board for their information.

.Carried

- iii. Bonnie Adams, Reeve of Township of Carlow/Mayo, Re: Bill 171, Highway Traffic Amendment Act (Waste Collection Vehicles and Snow Plows), 2016

RESOLUTION #7

Moved by – Councillor Peterson

Seconded by – Councillor Balzer

That the Council of the Township of Blandford-Blenheim support Bill 171, being an amendment to the Highway Traffic Act, which proposes to extend the restrictions on approaching stopped emergency vehicles and tow trucks to also include Waste Collection Vehicles and Snow Plows.

.Carried

- iv. Townline School Citizens' Committee, Re: Future of the Townline School Building

RESOLUTION #8

Moved by – Councillor Peterson

Seconded by – Councillor Balzer

That the correspondence from the Townline School Citizen's Committee dated August 30, 2016 be received.

.Carried

9. Committee of Adjustment

RESOLUTION #9

Moved by – Councillor Peterson
Seconded by – Councillor Balzer

Be it hereby resolved that Council move into the Committee of Adjustment at 4:05 p.m.

.Carried

RESOLUTION #13

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Council move out of the Committee of Adjustment at 4:14 p.m.

.Carried

10. Staff Reports

a. Rebecca Smith – Development Planner, Community & Strategic Planning

- i. CASPO 2016-212 - Application for Zone Change (Removal of Holding Provision) ZN 1-16-04 – Shane & Stephanie Moyes

The applicant spoke to the report.

RESOLUTION #14

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that the Council of the Township of Blandford-Blenheim approve the zone change application submitted by the Shane & Stephanie Moyes, whereby the lands described as Part Lot 21, Concession 6 (Blenheim), in the Township of Blandford-Blenheim are to be rezoned from 'Special General Agricultural Zone (A2-19)(H)' to 'Special General Agricultural Zone (A2-19)' to permit the construction of an accessory farm dwelling.

.Carried

RESOLUTION #15

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that a first and second reading be given to the following By-law:

By-law 1982-2016, being a By-law to amend Zoning By-Law Number 1360-2002, as amended.

.Carried

RESOLUTION #16

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that a third and final reading be given to the following By-law:

By-law 1982-2016, being a By-law to amend Zoning By-Law Number 1360-2002, as amended.

.Carried

- ii. CASPO 2016-209 – Smart Growth for Our Communities Act: Amendments to the Planning Act

RESOLUTION #17

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

That Report 2016-209, Smart Growth for Our Communities Act: Amendments to the Planning Act as information;

AND THAT Council authorize the submission and processing of all minor variance applications submitted within 2 years of a site-specific zoning by-law amendment;

AND THAT Council direct Staff to implement any changes to planning services required by the Smart Growth for Our Communities Act.

.Carried

b. Gary Crandall – Director of Public Works

- i. PW-16-21 – Monthly Report

RESOLUTION #18

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that PW-16-21 be received as information;

And further, that the Mayor and CAO/Clerk be authorized to sign an Encroachment Agreement with the County of Oxford to construct a municipal parking lot partly on the municipal right-of-way of the County identified as 31 Wilmot Street North, being Part 9, 41R-3115.

.Carried

c. Jim Harmer – Drainage Superintendent

- i. DS-16-15 – Monthly Report

RESOLUTION #19

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

Be it hereby resolved that Report DS-16-15 be received as information.

.Carried

d. Ken Wood – Manager of Community Services

- i. CS-16-13 – Arena Canteen Operations

RESOLUTION #20

Moved by – Councillor Balzer
Seconded by – Councillor Peterson

That Report CS-16-13 be received; and,

That Council direct staff to close the canteen Monday to Friday and that it only be open Saturdays and Sundays for the upcoming ice season.

.Carried

- ii. CS-16-14 – Monthly Report - July

RESOLUTION #21

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

Be it hereby resolved that Report CS-16-14 be received as information.

.Carried

e. Rodger Mordue – Chief Administrative Officer

- i. CAO-16-32 – By-law Enforcement Policy

RESOLUTION #22

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

That Report CAO-16-32 be received as information; and,

That Council adopt the By-Law Enforcement Policy.

.Carried

- ii. CAO-16-33 – Canada 150 Committee

RESOLUTION #23

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

That Report CAO-16-33 be received as information; and,

That a committee be established to assist with the planning and coordination of Canada 150 celebrations in 2017.

.Carried

- iii. CAO-16-34 – Plattsville Estates Subdivision – Phase 4

RESOLUTION #24

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

That Report CAO-16-34 be received as information.

.Carried

- iv. CAO-16-35 – Plattsville Estates Letters of Credit

RESOLUTION #25

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

That Report CAO-16-35 be received as information; and,

That Council authorize the following Letter of Credit reductions on the recommendation of the Township's Consulting Engineer:

- Plattsville Estates Stage 3A from \$227,225.67 to \$134,693.73
- Plattsville Estates Stage 3B from \$298,481.18 to \$214,343.50

.Carried

- v. CAO-16-36 – Elizabeth Street Plattsville Unopened Road Allowance

RESOLUTION #26

Moved by – Councillor Cowan

Seconded by – Councillor Balzer

That Report CAO-16-36 be received as information; and,

That the unopened road allowance adjacent to 24 Elizabeth Street,
Plattsville be declared surplus; and,

That staff be instructed to begin the process to stop up and sell a portion
of the unopened road allowance provided that all costs associated with the
closure and conveyance be borne by the party receiving the land.

.Carried

- vi. CAO-16-37 – Cemetery Advisory Committee

RESOLUTION #27

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

That Report CAO-16-37 be received as information; and,

That the Township Cemetery Board be eliminated and replaced with a
Township Cemetery Advisory Committee; and,

That Council approve the terms of Reference for a Township Cemetery
Advisory Committee and instruct staff to advertise for membership on that
Committee.

.Carried

- vii. CAO-16-39 – Court Security and Prisoner Transportation Funding

RESOLUTION #28

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

That Report CAO-16-39 be received as information.

.Carried

- viii. CAO-16-40 – Director of Finance/Treasurer Position

RESOLUTION #29

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

That Report CAO-16-40 be received as information; and,

That a hiring committee to fill the position of Director of Finance/Treasurer be established consisting of Council member Mark Peterson, the Township Auditor, the Township Deputy Clerk and the Township CAO/Clerk.

.Carried

11. Reports from Council Members

Councillor Peterson reported that the Harvest Carnival was successful in the Village of Drumbo, notable was the inclusion of local talent entertainment. Councillor Cowan reported that the Princeton Park Expansion is moving well and reminded of the ribbon cutting ceremony occurring Friday September 9th at 10:00 a.m. Councillor Banbury reported that Princeton Cemetery Decoration day was well attended.

12. Unfinished Business

None.

13. Motions and Notices of Motion

None.

14. New Business

None.

15. Closed Session

RESOLUTION #30

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

Be it hereby resolved that Council moves into Closed Session under the authority of Section 239 of the Municipal Act at 6:09 p.m. to discuss;

- a. Proposed or pending acquisition or disposition of land by the municipality or local board

.Carried

RESOLUTION #31

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

Be it hereby resolved that Council does now adjourn from Closed Session and resume into Open Session at 6:31 p.m.

.Carried

RESOLUTION #32

Moved by – Councillor Cowan
Seconded by – Councillor Peterson

That the request from the Townline School Citizen's Committee dated August 30, 2016 requesting time to develop a plan for the Townline School be denied.

.Carried

16. By-laws

RESOLUTION #33

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

Be it hereby resolved that a first and second reading be given to the following By-laws:

By-law 1981-2016, being a by-law to authorize the execution of a Subdivision Agreement in Plattsville between the Corporation of the Township of Blandford-Blenheim and 1578651 Ontario Limited.; and,

By-law 1983-2016, being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #34

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

Be it hereby resolved that a third and final reading be given to the following By-laws:

By-law 1981-2016, being a by-law to authorize the execution of a Subdivision Agreement in Plattsville between the Corporation of the Township of Blandford-Blenheim and 1578651 Ontario Limited.; and,

By-law 1983-2016, being a By-law to confirm the proceedings of Council.

.Carried

17. Other

None.

18. Adjournment and Next Meeting

RESOLUTION #35

Moved by – Councillor Cowan
Seconded by – Councillor Balzer

Whereas business before Council has been completed at 6:34 p.m.;

Be it hereby resolved that Council does now adjourn to meet again on Wednesday, September 21, 2016 at 4:00 p.m. in Council Chambers.

.Carried

Bruce Banbury, Deputy Mayor
Township of Blandford-Blenheim

Rodger Mordue CAO / Clerk
Township of Blandford-Blenheim